



TOPICZ
Wholesale Distributors Since 1925
CONFECTIONS – CIGARETTES – GROCERIES-FAST FOOD-FOOD SERVICE
WWW.TOPICZ.COM

TO: OUR VALUED CUSTOMERS
FROM: Dan Sunderhaus
DATE: November 27, 2023
SUBJECT: Christmas/New Year's Schedule 2023

As the Holidays are quickly approaching, I would like to take a minute to go over the holiday schedule.

Christmas Schedule:

- Topicz will observe the Christmas Holiday on Monday December 25, 2023. We will be closed.
- Our work schedule will require that all deliveries the week after Christmas be as follows:

Monday and Tuesday deliveries will be made on Tuesday, December 26th. All orders must be in on Friday, December 22nd by 1:00 PM.

Wednesday deliveries will be made on Wednesday, December 27th. All orders must be in on Tuesday, December 26th by 2:00 PM.

Thursday deliveries will be made on Thursday, December 28th. All orders must be in on Wednesday, December 27th by 2:00 PM.

Friday deliveries will be made on Friday, December 29th. All orders must be in on Thursday, December 28th by 2:00 PM.

- The office will close at 2:00 p.m. on Friday, December 22nd 2023.

New Year's Schedule:

- Topicz will observe the New Year's Holiday on Monday January 1, 2024. We will be closed.
- Our work schedule will require that all deliveries the week after New Year's be as follows:

Monday and Tuesday deliveries will be made on Tuesday, January 2nd. All orders must be in on Friday, December 29th by 2:00 PM.

Wednesday deliveries will be made on Wednesday, January 3rd. All orders must be in on Tuesday, December January 2nd by 2:00 PM.

Thursday deliveries will be made on Thursday, January 4th. All orders must be in on Wednesday, January 3rd by 2:00 PM.

Friday deliveries will be made on Friday, January 5th. All orders must be in on Thursday, January 4th by 2:00 PM.

- We will have normal office hours on Friday, December 29th.

Thank you for your business and for choosing Topicz as your supplier. All of us at Topicz wish you and your family a wonderful Holiday Season!